

Brookfield Public Library

Journal of the Proceedings of a
Regular Library Board of Trustees Meeting
August 27, 2008 – 7:00 P.M.

Members Present: President Jonathan Platt, Trustees Carol Vaughan Kissane, Barbara Garvey, Judy Sweet, Jennifer Oberhauser and Lenaghan

Members Absent: Trustee Duner.

Others Present: Library Director Kimberly Litland and Library Administrative Assistant Linda Louise Schmidhuber

Also Present: None

President Jonathan Platt called the August 27, 2008 Library Board of Trustees meeting on order at 7:00 P.M. Upon roll call, a quorum was determined.

Trustee Sweet – Attendance via Telephone

Motion by Trustee Kissane, seconded by Trustee Lenaghan, to have Trustee Sweet attend the August 27, 2008 meeting of the Library Board via telephone. Upon roll call, the motion carried as follows: Ayes: Trustees Platt, Kissane, Garvey, Sweet, Oberhauser and Lenaghan. Nays: None. Absent: Trustee Duner

APPROVAL OF AGENDA

Motion by Trustee Oberhauser, seconded by Trustee Garvey, to approve the Agenda, of the Regular Library Board meeting of August 27, 2008. Upon roll call, the motion carried as follows: Ayes: Trustees Platt, Kissane, Garvey, Sweet, Oberhauser and Lenaghan. Nays: None. Absent: Trustee Duner

APPROVAL OF CONSENT AGENDA

Consent agenda (Any trustee may remove items from the consent agenda for action by the Board.)

- A. Approval of minutes, regular meeting of July 23, 2008
- B. Approval of minutes, executive session of July 23, 2008
- C. Acceptance of financial statements for July 2008
- D. Acceptance of Director's report for August 2008

Consent agenda (Any trustee may remove items from the consent agenda for action by the Board.)

Motion by Trustee Kissane, seconded by Trustee Garvey to approve the Consent Agenda of the Regular Library Board of Trustees meeting of August 27, 2008. Upon roll call, the motion carried as follows: Ayes: Trustees Platt, Kissane, Garvey, Sweet, Oberhauser and Lenaghan. Nays: None. Absent: Trustee Duner

COMMUNICATIONS AND CORRESPONDENCE

Written

Library publicity materials

Legal memoranda from Library Attorney Roger Ritzman

All written Communications and Correspondence filed with records of the August 27, 2008 meeting.

PUBLIC COMMENT

Library Advisory Committee Liaison Report

President's report

Submitted verbally at the meeting. President Platt's notes included as part of the record of this meeting. President Platt proposed a Committee of the Whole meeting schedule versus the various separate committee meetings held throughout the month.

Director's report

As previously written and included in the meeting packet. Director Litland announced the implementation of a Bi-Lingual story hour.

Staff Demonstration: My Media Mall

OLD BUSINESS

Policy Committee – background check procedures

Trustee Sweet updated the board regarding background check procedures. Volunteers to be included. Friends of the Library to be excluded.

NEW BUSINESS

Reports of Committees:

Building and Grounds Committee

Current Projects update: Detailed in the Director's report contained in meeting packet.

Library Advisory Committee: Director Platt recommended the Library Advisory Committee organize a community forum regarding a new library building and will be presenting that idea to the LAC.

Action: Resolution 2008-05 approving mortgage loan repayment

Motion by Trustee Garvey, seconded by Trustee Oberhauser, to approve Resolution 2008-05 – mortgage loan repayment plan. Upon roll call, the motion carried as follows: Ayes: Trustees Platt, Kissane, Garvey, Sweet, Oberhauser and Lenaghan. Nays: None. Absent: Trustee Duner

Finance Committee

Action: monthly warrant - \$ 108,780.22

Motion by Trustee Garvey, seconded by Trustee Kissane, to approve the August 27, 2008 warrant for payment in the amount of \$108,780.22. Upon roll call, the motion carried as follows: Ayes: Trustees Platt, Kissane, Garvey, Sweet, Oberhauser and Lenaghan. Nays: None. Absent: Trustee Duner

Discussion: FY2009 budget

Friends of the Library – Trustee Lenaghan

Reports of liaisons:

Friends of the Library – Trustee Lenaghan

Trustee Lenaghan outlined recent FOL activities and participation in Taste planning sessions. FOL donated funds to purchase new table and chairs for Teen area of the library. Next meeting to be held on September 10.

Library Trustee Forum – Trustee Kissane

Trustee Kissane presented a report of her attendance at the Trustee Forum held July 30-31 in Peoria, Illinois. Trustee Kissane's printed report to be made part of the record of the August 27, 2008 Board Meeting.

Next meeting scheduled for September 5, 2008.

Village Board – Village President Michael Garvey

President Garvey presented an overview of activities and action taken at the Regular Village Board meeting held August 11, 2008. An Ogden Avenue TIF Public Hearing had been held prior to the Village Board meeting.

Discussion: FY2009 Per Capita Grant review – Freedom of Information Act [5 ILCS 140] and Ethics Statement [5 ILCS 420]

Action: Closure on Friday, October 3 for Taste of Brookfield @ Your Library

Motion by Trustee Kissane, seconded by Trustee Lenaghan, to approve Library closure at 12:00 Noon on October 3, 2008 for the Taste of Brookfield@Your Library event. Upon roll call, the motion carried as follows: Ayes: Trustees Platt, Kissane, Garvey, Sweet, Oberhauser and Lenaghan. Nays: None. Absent: Trustee Duner.

Action: Closure on Friday, December 5 for staff in-service day

Motion by Trustee Kissane, seconded by Trustee Lenaghan, to approve Library closure on Friday, December 5, 2008 for staff in-service day. Upon roll call, the motion carried as follows: Ayes: Trustees Platt, Kissane, Garvey, Sweet, Oberhauser and Lenaghan. Nays: None. Absent: Trustee Duner

Discussion: 3rd Annual Taste of Brookfield @ Your Library update

EXECUTIVE SESSION - Acquisition of real estate (5 ILCS 120/2 c (5))

Motion by Trustee Kissane, Seconded by Trustee Oberhauser, to adjourn the Regular Library Board of Trustees Meeting of August 27, 2008 to an Executive Session at 8:53. to discuss matters pertaining to acquisition of real estate. Upon roll call, the motion carried as follows: Ayes: Trustees Platt, Kissane, Garvey, Sweet, Oberhauser and Lenaghan. Nays: None. Absent: Trustee Duner

RECONVENE REGULAR LIBRARY BOARD MEETING

Motion by Trustee Kissane, seconded by Trustee Oberhauser, to reconvene the Regular Library Board of Trustees Meeting of August 27, 2008 at 10:21. Upon roll call, the motion carried as follows: Ayes: Trustees Platt, Kissane, Garvey, Oberhauser and Lenaghan. Nays: None. Absent: Trustee Duner and Trustee Sweet.

ADJOURNMENT

Motion by Trustee Kissane, seconded by Trustee Garvey, to adjourn the Regular Library Board meeting of August 27, 2008 at 10:22 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Platt, Kissane, Garvey, Sweet, Oberhauser and Lenaghan. Nays: None. Absent: Trustee Duner.

Carol Kissane
Secretary
Brookfield Public Library
Board of Trustees
/lls