

Brookfield Public Library

The mission of the Brookfield Public Library is to create a cultural, educational, and informational center for the community by providing readily accessible and organized materials, programs and services that enrich the lives of residents of all ages.

Board of Trustees Regular Meeting

**November 16, 2005 7:00 PM
Meeting Room**

AGENDA

1. Call to order and roll call
2. Approval of agenda
3. Consent agenda *(Any trustee may remove items from the consent agenda for action by the Board.)*
 - A. Approval of minutes, regular meeting of October 26, 2005
 - B. Acceptance of financial statements for October 2005
 - C. Acceptance of director's report for November 2005
4. Item(s) removed from consent agenda *(if any)*
5. Communications and Correspondence
 - A. Written
 1. Newspaper articles / photos
 2. Memoranda from Library Attorney Roger Ritzman
 - B. Comments of visitors
Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes per item at the discretion of the President not to exceed a total of twenty minutes.
6. President's report
7. Director's report
8. Unfinished business
 - A. Stop sign at Grand Boulevard and Lincoln
 - B. Library space consultant
 - C. Migration project update
9. New business
 - A. Liaison reports
 1. MLS
 2. Friends of the Library
 3. Library Trustee Forum
 4. Village Board
 - B. Committee reports
 1. Finance Committee
 - a. Action: approve monthly warrant
 2. Policy Committee
 - a. Policy review and action: Budget and Finance, Circulation, and Educational Assistance policies

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3. Ad Hoc Holiday Party Committee
 - a. Update on holiday party plans
 - b. Action: Approval to close at 4:00 p.m. on Friday, December 9 for annual holiday party
4. Building and Grounds Committee
 - a. Discussion and Action: Replacement of clerestory windows

C. Resolution authorizing management of credit card accounts

11. Final Public Forum

Visitors who wish to address the Board at this time are asked to introduce themselves. This item on the agenda will take no more than 15 minutes. The President of the Board will divide this 15-minute segment by the number of persons who have requested to speak to the Board to determine the amount of time allotted to each person. The President will then call on those people one at a time to stand and address the Board for no more than the allotted time.

12. Announcements
13. Board of Trustees review / group exercise
14. Adjournment

Individuals requiring special accommodations as specified by the American With Disabilities Act are requested to notify the Library at 708-485-6917 at least 24 hours in advance of this meeting date.