

Brookfield Public Library

The mission of the Brookfield Public Library is to create a cultural, educational, and informational center for the community by providing readily accessible and organized materials, programs and services that enrich the lives of residents of all ages.

Board of Trustees
Regular Meeting
June 25, 2008 7:00 PM
Conference Room

AGENDA

1. Call to order and roll call
2. Approval of agenda
3. Action: audio conference attendance of Trustee Judith Sweet
4. Consent agenda (Any trustee may remove items from the consent agenda for action by the Board.)
 - A. Approval of minutes, regular meeting of May 28, 2008
 - B. Approval of minutes, executive session of May 28, 2008
 - C. Acceptance of financial statements for May 2008
 - D. Acceptance of Director's report for June 2008
5. Item(s) removed from consent agenda (if any)
6. Communications and Correspondence
 - A. Written
 1. Library publicity materials
 2. Legal memoranda from Library Attorney Roger Ritzman
 - B. Comments of visitors
Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes per item at the discretion of the President not to exceed a total of twenty minutes.
7. Library Advisory Committee liaison report
8. Executive session:
 - A. Acquisition of real estate (5 ILCS 120/2 c (5))
9. President's report
10. Director's report
11. New business
 - A. Reports of Committees:
 1. Building and Grounds Committee
 - a. Current projects update
 - b. Action: selection of a power washing company
 - c. Discussion: architect letters
 - d. Library Advisory Committee
 2. Finance Committee

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Agenda page 2

- a. Action: monthly warrant
- 3. Marketing Committee
- 4. Policy Committee
 - a. Discussion and action: Public and community relations, public computer use, and public forum at Board meetings policies
 - b. Discussion: Background checks of prospective employees
- B. Reports of liaisons:
 - 1. Friends of the Library
 - 2. Library Trustee Forum
 - 3. Village Board
- 12. Action: Semi-annual review of executive session minutes
- 13. Discussion: FY2009 Per Capita Grant requirements
- 14. Discussion: Retreat day agenda
- 15. Final Public Forum

Visitors who wish to address the Board at this time are asked to introduce themselves. This item on the agenda will take no more than 15 minutes. The President of the Board will divide this 15-minute segment by the number of persons who have requested to speak to the Board to determine the amount of time allotted to each person. The President will then call on those people one at a time to stand and address the Board for no more than the allotted time.
- 16. Announcements
- 17. Adjournment

Individuals requiring special accommodations as specified by the American with Disabilities Act are requested to notify the Library at 708-485-6917 at least 24 hours in advance of this meeting date.