

Brookfield Public Library

*The mission of the Brookfield Public Library is to create a cultural, educational, and informational center for the community by providing readily accessible and organized materials, programs and services that enrich the lives of residents of all ages.*

**Board of Trustees  
Regular Meeting**

**June 20, 2007 7:00 PM  
Conference Room**

**AGENDA**

1. Call to order and roll call
2. Action: approve audio conference attendance of Trustee Judith Sweet
3. Approval of agenda
4. Consent agenda (*Any trustee may remove items from the consent agenda for action by the Board.*)
  - A. Approval of minutes, regular meeting of May 30, 2007
  - B. Approval of minutes, executive session of May 30, 2007
  - C. Approval of minutes, building and grounds committee executive session of June 12, 2007
  - D. Acceptance of financial statements for May 2006
  - E. Acceptance of director's report for June 2006
5. Item(s) removed from consent agenda (*if any*)
6. Communications and Correspondence
  - A. Written
    1. Newspaper articles / photos
    2. Memoranda from Library Attorney Roger Ritzman
    3. Thank you letter to Brookfield / LaGrange Park Lions for donation
  - B. Comments of visitors  
*Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes per item at the discretion of the President not to exceed a total of twenty minutes.*
7. President's report
8. Director's report
9. Staff report: circulation services department
10. New business
  - A. Reports of liaisons:
    1. MLS
    2. Friends of the Library
    3. Library Trustee Forum
    4. Village Board

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- B. Reports of committees:
  - 1. Finance Committee
    - a. Action: monthly warrant
  - 2. Building and Grounds Committee
    - a. Current projects update
    - b. Input meetings / Library Advisory Committee
    - c. Review of FY2008 Per Capita grant requirements
- 12. Discussion: 2007 Taste
- 13. Discussion: July 15 long-range planning event
- 14. Action: Semi-annual review of minutes from executive session meetings
- 15. Executive session:
  - A. Acquisition of real estate (5 ILCS 120/2 c (5))
- 16. Final Public Forum

*Visitors who wish to address the Board at this time are asked to introduce themselves. This item on the agenda will take no more than 15 minutes. The President of the Board will divide this 15-minute segment by the number of persons who have requested to speak to the Board to determine the amount of time allotted to each person. The President will then call on those people one at a time to stand and address the Board for no more than the allotted time.*
- 17. Announcements
- 18. Adjournment

Individuals requiring special accommodations as specified by the American with Disabilities Act are requested to notify the Library at 708-485-6917 at least 24 hours in advance of this meeting date.