

Brookfield Public Library

The mission of the Brookfield Public Library is to create a cultural, educational, and informational center for the community by providing readily accessible and organized materials, programs and services that enrich the lives of residents of all ages.

**Board of Trustees
Regular Meeting**

**February 22, 2006 7:00 PM
Conference Room**

AGENDA

1. Call to order and roll call
2. Approval of agenda
3. Consent agenda *(Any trustee may remove items from the consent agenda for action by the Board.)*
 - A. Approval of minutes, regular meeting of January 25, 2006
 - B. Acceptance of financial statements for January 2006
 - C. Acceptance of director's report for February 2006
4. Item(s) removed from consent agenda *(if any)*
5. Communications and Correspondence
 - A. Written
 1. Newspaper articles / photos
 2. Memoranda from Library Attorney Roger Ritzman
 - B. Comments of visitors
Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes per item at the discretion of the President not to exceed a total of twenty minutes.
6. President's report
7. Director's report
8. Unfinished business
 - A. Migration project update
9. New business
 - A. Liaison reports
 1. MLS
 2. Friends of the Library
 3. Library Trustee Forum
 4. Village Board
 - B. Committee reports
 1. Finance Committee
 - a. Action: approve monthly warrant
 - b. Discussion and action: approve fiscal year 2006-07 budget
 2. Policy Committee
 - a. Policy review and action: Disposal of Surplus Library Materials, Division of Responsibility Between Board and the Librarian, Freedom of Information Act, and Circulation Policy

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3. Building and Grounds Committee
 - a. Update on current projects and fiscal year 2006-07 capital projects
4. Fund Advisory Committee
 - a. Update on Library Community Foundation matters and progressive dinner fundraiser planning
10. Discussion: March 1 Library Day
11. Discussion: Trustee recognition dinner
12. Final Public Forum

Visitors who wish to address the Board at this time are asked to introduce themselves. This item on the agenda will take no more than 15 minutes. The President of the Board will divide this 15-minute segment by the number of persons who have requested to speak to the Board to determine the amount of time allotted to each person. The President will then call on those people one at a time to stand and address the Board for no more than the allotted time.
13. Announcements
14. Board of Trustees review / group exercise
15. Adjournment

Individuals requiring special accommodations as specified by the American With Disabilities Act are requested to notify the Library at 708-485-6917 at least 24 hours in advance of this meeting date.