

Brookfield Public Library

*The mission of the Brookfield Public Library is to create a cultural, educational, and informational center for the community by providing readily accessible and organized materials, programs and services that enrich the lives of residents of all ages.*

**Board of Trustees  
Regular Meeting**

**August 22, 2007 7:00 PM  
Conference Room**

**AGENDA**

1. Call to order and roll call
2. Action: approve audio conference attendance of Trustee Judith Sweet
3. Approval of agenda
4. Consent agenda (*Any trustee may remove items from the consent agenda for action by the Board.*)
  - A. Approval of minutes, regular meeting of July 25, 2007
  - B. Approval of minutes, executive session of July 25, 2007
  - C. Acceptance of financial statements for July 2007
  - D. Acceptance of director's report for August 2007
5. Item(s) removed from consent agenda (*if any*)
6. Communications and Correspondence
  - A. Written
    1. Memoranda from Library Attorney Roger Ritzman
    2. Mortenson statement of qualifications
    3. Resident letters
    4. Chamber family picnic sponsorship letter
  - B. Comments of visitors  
*Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes per item at the discretion of the President not to exceed a total of twenty minutes.*
7. President's report
8. Director's report
9. Staff report: adult services department
10. New business
  - A. Reports of liaisons:
    1. MLS
    2. Friends of the Library
    3. Library Trustee Forum
    4. Village Board

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- B. Reports of committees:
1. Finance Committee
    - a. Action: monthly warrant
  2. Building and Grounds Committee
    - a. Current projects update
    - b. Library Advisory Committee
    - c. Action: Review of Chapter X of *Serving Our Public: Standards for Illinois Public Libraries*
  3. Policy Committee
    - a. Discussion and action: code of ethics, authority of library trustees, and authority to spend policies
11. Discussion and action: October 5, 2007 Taste closing
12. Executive session:
  - A. Acquisition of real estate (5 ILCS 120/2 c (5))
13. Action: Approve resolution 2007-13 authorizing right of first refusal
14. Final Public Forum  
*Visitors who wish to address the Board at this time are asked to introduce themselves. This item on the agenda will take no more than 15 minutes. The President of the Board will divide this 15-minute segment by the number of persons who have requested to speak to the Board to determine the amount of time allotted to each person. The President will then call on those people one at a time to stand and address the Board for no more than the allotted time.*
15. Announcements
16. Adjournment

Individuals requiring special accommodations as specified by the American with Disabilities Act are requested to notify the Library at 708-485-6917 at least 24 hours in advance of this meeting date.