

Brookfield Public Library

The mission of the Brookfield Public Library is to create a cultural, educational, and informational center for the community by providing readily accessible and organized materials, programs and services that enrich the lives of residents of all ages.

**Board of Trustees
Regular Meeting**

**August 24, 2005 7:00 PM
Meeting Room**

AGENDA

1. Call to order and roll call
2. Approval of agenda (Revised)
3. Consent agenda (*Any trustee may remove items from the consent agenda for action by the Board.*)
 - A. Approval of minutes, regular meeting of July 27, 2005
 - B. Acceptance of financial statements for July 2005
 - C. Acceptance of director's report for August 2005
4. Item(s) removed from consent agenda (*if any*)
5. Communications and Correspondence
 - A. Written
 1. Letter requesting educational assistance from Benjamin Wappler for Dominican University's fall semester
 - B. Comments of visitors
Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes per item at the discretion of the President not to exceed a total of twenty minutes.
6. President's report
7. Director's monthly summary
8. Unfinished business
9. New business
 - A. Informational presentation by Norman Eallonardo, Library Building Consultant
 - B. Liaison reports
 1. MLS
 2. Friends of the Library
 3. Library Trustee Forum
 4. Village Board
 - C. Committee reports
 1. Finance Committee
 - a. Action: approve monthly warrant
 2. Zoo Committee
 3. Personnel Committee
 4. Fund Advisory Committee

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5. Building and Grounds Committee

- C. Review of Trustee Facts File (Trustees Sweet, Garvey, Baker, Platt)
 - D. Action: Approval of Fiscal Year 2006 Per Capita Grant
 - E. Discussion: Review of finances (Director Litland)
10. Final Public Forum
Visitors who wish to address the Board at this time are asked to introduce themselves. This item on the agenda will take no more than 15 minutes. The President of the Board will divide this 15-minute segment by the number of persons who have requested to speak to the Board to determine the amount of time allotted to each person. The President will then call on those people one at a time to stand and address the Board for no more than the allotted time.
- 11. Executive session
 - A. Personnel
 - 12. Action on executive session items
 - 13. Announcements
 - 14. Board of Trustees five-minute review
 - 15. Adjournment

Individuals requiring special accommodations as specified by the American With Disabilities Act are requested to notify the Library at 708-485-6917 at least 24 hours in advance of this meeting date.

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